**TURKISH Title (TIMES NEW ROMAN 11 PUNTO ALL LETTERS CAPITAL (Title must consist of maximum 12 words)**

***English Title (Times New Roman 11 Points Italic, Only First Letter of Each Word Capitalized)***

**DOI NO:……………………………**  **1. Author Name SURNAME [[1]](#footnote-1)**

**2. Author Name SURNAME [[2]](#footnote-2)**

*Date Recceived: ………. Date Admitted:* *…………*

**Özet**

*Times New Roman yazı karakteri, İtalik, 10 punto ve tek satır aralıklı olarak yazılmalıdır. Önce ve sonra 0nk olmalıdır. Minimum 200 maximum 300 kelime olmalıdır. Özette referans yer almamalıdır.*

***Anahtar Kelimeler:*** *Sadece ilk harfler büyük, aralarında virgül olmalı, en az 3, en fazla 5 anahtar kelime, alfabetik olarak sıralanmalıdır.*

**Abstract**

*It should be written in Times New Roman font, italic, 10 points and single-spaced. It should be 0nk before and after.*

***Keywords:*** *Only the first letters are capitalized, there should be commas between them, at least 3, at most 5 keywords, in alphabetical order.*

**INTRODUCTION**

Since it is the MAIN TITLE, it should be written in all capital letters, bold, 11 pt, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In the introduction part, general information about the subject, the problem situation, the importance of the research with the current literature should be explained and the research questions and the purpose of the research should be given.

**METHOD**

Since it is the MAIN TITLE, it should be written in all capital letters, bold, 11 pt, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In this section, the research method, universe, sample or study group, characteristics of data collection tools, validity and reliability information, how the data were collected and how they were analyzed should be explained.

**Research Model**

Since it is a **subtitle**, only the **first letters** should be written in capital, bold, 11-point, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

**Sample/Study Group**

Since it is a **subtitle**, only the **first letters** should be written in capital, bold, 11-point, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In this section, the research population, sample and sample selection method should be explained in detail.

**Data Collection Tools**

Since it is a **subtitle**, only the **first letters** should be written in capital, bold, 11-point, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In this section, data collection tools should be explained in detail. The development processes of data collection tools and how the validity and reliability studies were carried out should be explained.

**Data Analysis**

Since it is a **subtitle**, only the **first letters** should be written in capital, bold, 11-point, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

It should be explained with which analysis methods the data obtained in the research were analyzed. For quantitative research, it should be explained how it was decided to perform parametric or nonparametric tests in data analysis, by mentioning normality analyzes. Confirmatory and exploratory factor analyzes should be explained in detail for scale development studies.

**FINDINGS and COMMENTS**

Since it is the MAIN TITLE, it should be written in all capital letters, bold, 11 pt, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In this section, the data obtained from the research should be presented in tables or figures in an organized, clear and understandable way. First, a table or figure should be given and an explanation should be made under it.

**TABLES**

In tables, the table number and table name must be written above the table.

Table number and table name should be Times New Roman, 11 point, bold, italic and only the first letters should be capitalized.

The texts in the table should be 10 pt and single-spaced (0nk before and after).

If the table is very dense/crowded, 8-9 points can be made.

Bold character should be used in the table only to indicate the title in the first line.

All vertical and horizontal lines must be in the table.

The sample table is as follows:

***Table 1. The Table of the % Ratio of the Question I Consider Teaching Rhythmic Melodies to Students in Music Lessons Correct***

|  |  |  |
| --- | --- | --- |
| **Agreement Status of Educators** | **Frequency** | **Ratio** |
| I agree | **34** |  |
| I partially agree | 10 |  |
| I don’t agree | 1 |  |
| Total | 45 |  |

According to Table 1 …

**FIGURE, PICTURE, NOTES, GRAPHICS….**

Figure number and figure name must be written on the figure.

Figure number and figure name should be Times New Roman, 11 points, bold, italic and only the first letters should be capitalized.

If the figures are to slide, they should be placed as pictures.

Figures should not exceed the length of the paper from right to left.

***Figure 1. Examples of Incorrect Drawings of Students Related to the First Question in MTYT***



According to Figure 1 ...

**CONCLUSION AND RECOMMENDATIONS**

Since it is the MAIN TITLE, it should be written in all capital letters, bold, 11 pt, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

In this section, the most important results obtained from the research should be written. Itemization can be made upon request. Suggestions for future studies should be presented according to the results of the research.

**KAYNAKÇA**

Since it is the MAIN TITLE, it should be written in all capital letters, bold, 11 pt, Times New Roman character, and there should be 6 pt spaces before and after the paragraph, single-spaced. Paragraphs should start with an indent of 1.25. Parts to be emphasized can be shown in *italics*.

**BOOKS**

**1) Single author book**:

**Formula:** Author's surname, Author's initials. (Year). *Title of Book*, (Print number). Place of Publication: Publisher.

**In the bibliography:** Turkmen, U. (2014). *Gelincik Tarlası*, (2nd Edition). Kütahya: University Bookstore Publications.

**In the text:** (Turkmen, 2014: 40).

**2) Book with two authors:**

**Formula:** First author's surname, Initials. and Second author's surname, Initials. (Year). *Title of Book*, (Print number). Place of Publication: Publisher.

**In the bibliography:** Sağer, T. and Albuz, A. (2008). *Educational Music Composition Techniques*. Ankara: Maya Academy Publication Distribution.

**In the text:** (Sağer and Albuz, 2008: 58).

**3) Books with three or more authors:**

**Formula:** First author's surname, first initial., Second author's surname, First initial, and Third author's surname, First initial. (Year). *Title of Book,* (Print number). Place of Publication: Publisher.

**In the bibliography:** Demirel, Ö., Seferoğlu, S. and Yağcı, E. (2004). *Instructional Technologies and Material Development*. Ankara: Pegem Publishing.

**In the text:** (Demirel et al., 2004: 89).

**4)** **Compilation Book:**

**In the bibliography:** İnalcik, H. (2000). “Civil Society and Sects in the Historical Context”, (Ed.) E. Fuat Keyman and A. Yaşar Sarıbay. *Türkiye on Global Local Axis*, Istanbul: Alfa Publications, ss. 593-616.

**In the text:** (İnalcık, 2000: 594).

**5) Çeviri Kitap**

**Formula:** Author's surname, Author's initials. (Year). *The title of the book*, (Print number). (The initials of the translator's name. Translator's surname, Trans.). Place of Publication: Publisher. (Original work print date).

**In the bibliography:** Danhauser, A. (2006). *Basic Music Rules*, (Trans.: İ. Baran). (3rd Edition). Ankara: Universal Music House.

**In the text:** (Danhauser, 2006: 42).

**6) Chapter from the book**

**Formula:** Chapter author's surname, Author's initials. (Year). The name of the section. *Title of book* (Issue number) in (page range of chapter). Place of Publication: Publisher.

**In the bibliography:** Erdem, A. R. (2011). Supervisory Foundations of Education. In; *Introduction to Educational Science* (8th Edition) (pp. 247-264). Ankara: Memoir Publishing.

**In the text:** (Erdem, 2011: 249).

**7) Book with One Editor**

**Formula:** Editor's last name, Editor's initials. (Ed.). (Year). *Title of the book* (Print Number). Place of Publication: Publisher.

**In the bibliography:** January, G. (Ed.). (2013). *Teaching Principles and Methods*. (5th Edition). Ankara: Pegem Publishing.

**In the text:** (Ocak, 2013: 286).

**8) Book with Two Editors**

**Formula:** First editor's surname, Initials. and Second editor's surname, Initials. (Ed.). (Year). *Title of the book* (Print number). Place of Publication: Publisher.

**In the bibliography:** Akar, E. and Kayahan, C. (Ed.). (2007). *Electronic Commerce and Electronic Business Applications, Models, Strategies*. Ankara: Nobel Publication.

**In the text:** (Akar and Kayahan, 2007: 34).

**9) Book with Three Editors**

**Formula:** First editor's last name, first initial., Second editor's last name, First initial, and Third editor's last name, First initial. (Ed.). (Year). *Title of Book* (Print Number). Place of Publication: Publisher.

**In the bibliography:** Yazıcı, H., Doğanay, H. and Güner, İ. (Ed.). (1999). *Geographical Features of Erzurum Province. Erzurum in the 75th anniversary of the Republic*. Erzurum: Erzurum Governorship Publication.

**In the text:** (Yazıcı et al., 1999: 56).

**10) Chapter in an Edited Book**

**Formula:** Chapter author's surname, Chapter author's initials. (Year). The name of the section. The initials of the editor's name. Editor's last name (Ed.), *Title of book* (Print number) in (Chapter page range). Place of Publication: Publisher.

**In the bibliography:** Şahin, A. E. (2011). Profession and Teaching. In; *Introduction to Educational Science* (8th Edition) (Ed: V. Sönmez), pp. 265-310. Ankara: Ani Publishing.

**In the text:** (Şahin, 2011: 270).

**TEZLER**

**In the bibliography:** Yildiz, F. (2013). *The Usability of Sefai Acay's Approach in Teaching Modal Sequences in Musical Hearing, Reading and Writing Lessons*. (Unpublished Master Thesis). Afyon Kocatepe University Institute of Social Sciences, Afyonkarahisar.

**In the text:** (Yıldız, 2013: 56).

**ARTICLES**

**1) Article with One Author**

**In the bibliography:** Turkmen, E. F. (2010). Changes in Folk Music and Its Effects on Folk Music Education. *Journal of Theoretical Educational Sciences*, 3(2), 53-68.

**In the text**: (Türkmen, 2010: 53).

**2) Article with Two Authors**

**In the bibliography:** Turkmen, E. F. and Turkmen, U. (2012). The Example of Musical Change and Transformation-Vulture Magazine. *Dumlupınar University Journal of Social Sciences, 32* (1), 35-50.

**In the text:** (Türkmen and Türkmen, 2012: 38).

**3) Multiple works by the same author**

If more than one work of the same author published in the same year is used in the article, the works are sorted as a, b, c:

**In the bibliography:** Bal, I. (2001a). Internal and External Dynamics Directing the Central Asian Policy of the USA. *Strategic Analysis*, 12, pp. 59-66.

**In the text:** (Bal, 2001a: 59).

**In the bibliography:** Bal, I. (2001b). Factors Causing Instability in the Middle East and the Contribution of the PKK, *Bilgi Society Journal*, 3, pp. 195-207.

**In the text:** (Bal, 2001b: 199).

**PROCLAMATIONS**

**1) Proclamations with One Author**

**In the bibliography:** Stone, S. (2013). *Violin Education on the Internet. IV. International Hisarlı Ahmet Symposium Full Text Book*, 6-8 June 2013, Kütahya, Türkiye, pp. 546-554.

**In the text:** (Taş, 2013: 548).

**2) Proclamations with Two Authors**

**In the bibliography:** Yıldız, F. and Turkmen, E. F. (2014). *The Effects of City Music Life and Art Spaces on the Socialization of the Physically Handicapped. V. International Hisarlı Ahmet Symposium Full Text Book*, 29-31 May 2014, Kütahya, Turkey, pp. 164-176.

**In the text:** (Yıldız and Türkmen, 2014: 170).

**CITATION FROM SECONDARY SOURCE**

**Formula:** Author's surname, Initials., (Year). Publication name. Place of Publication: Publisher, cited from Initial letter of your name. Last name. (Year). *Publication name*. Place of publication: Publisher

**In the bibliography:** Karakaş, M. (2007). *Globalization and Turkish Identity*, Ankara: Elips Book.

**In the text:** (Mardin, 2002’den cited from Karakaş, 2007: 56).

**INTERNET RESOURCES**

**1) Website**

**Formula:** Author's surname, Author's initials. (Date of publication or update). Title. Date retrieved, website address.

**In the bibliography:** http://www.baskent.edu.tr/~kilter (Retrieved: 14.10.2010).

**In the text:** (http://www.baskent.edu.tr/~kilter).

**2) Online Book**

**Formula:** Author's surname, Author's initials. (Year). *The name of the book*. Date of receipt, web address.

**In the bibliography:** Austin, J. *Pride Andprejudice,* Retrieved May 10, 2002, from<http://www.asoodread.com/Pride>**.**

**In the text:** (Austin, <http://www.asoodread.com/Pride>).

**PAY ATTENTION!!!**

**TOTAL NUMBER OF WORDS IN ARTICLES MUST NOT EXCEED 6000.**

**ARTICLES MUST BE DOWNLOADED WHEN LOADING TO THE SYSTEM FOR THE FIRST TIME WITHOUT WRITING THE AUTHOR AND INSTITUTION INFORMATION. FOR ARTICLES THAT HAVE BEEN REVIEWED AND ACCEPTED FOR PUBLICATION, THE INFORMATION OF THE AUTHOR AND ITEM IS REQUESTED AFTER THE AUTHOR**

**Similarity Report: Similarity report for articles in academic studies should be uploaded to the system. Publications with a similarity rate of more than 20% are not taken into account.**

**Ethics Committee Document: If the data collection methods to be used in the study include individual interviews, questionnaires, etc., and if it is human-oriented studies, an ethics committee report must be obtained. Otherwise, the article will not be evaluated.**

**\*\*\* Articles that do not comply with the spelling rules will not be included in the evaluation process.**

1. Title, University, Faculty, Department, City, Country, email, ORCID ID: ……………………… [↑](#footnote-ref-1)
2. Title, University, Faculty, Department, City, Country, email, ORCID ID: ………………………

\*If the article is presented anywhere or if any study (thesis) is used, it must be written. Example: This article was produced from the master's/doctorate/proficiency in arts thesis named “………………..” which is being conducted/completed at the Institute of …….. University …... [↑](#footnote-ref-2)